

**MINUTES  
TOWN OF ST. ALBANS  
SELECTMEN MEETING  
MONDAY, JANUARY 13, 2020**

**6:00 P.M.**

Present: Horam Weymouth, Chairman  
Todd Brown, Vice Chairman  
Richard Fisher, Town Manager  
Absent: Peter Denbow, Selectman

**Call to Order**

**Pledge of Allegiance was Recited**

**Minutes for Selectmen's Meeting Held on December 9, 2019**

*Motion by Todd Brown to approve the minutes of the Selectmen's meeting held on Monday, December 9, 2019. Seconded by Hiram Weymouth  
Revision: Corrected date on previously approved minutes Vote: 2-0*

**Minutes for Selectmen's Meeting Held on December 30, 2019**

*Motion by Todd Brown to approve the minutes of the Selectmen's Meeting held on Monday, December 30, 2019. Seconded by Hiram Weymouth Vote 2-0*

**Minutes for Selectman's Special Meeting Held on January 06, 2020**

*Motion by Hiram Weymouth to approve the minutes of the Selectmen's Special Meeting held on Monday, January 6, 2020 Seconded by Todd Brown Vote 2-0*

**1. NEW BUSINESS**

**a. Municipal Election Warrants**

*Motion by Hiram Weymouth to approve and sign the Municipal Election Warrants. Seconded by Todd Brown. Vote 2-0*

**b. Approve Temporary BMV Agent**

*Motion by Todd Brown to approve the minutes of the Selectmen's Meeting held on Monday, December 30, 2019. Seconded by Hiram Weymouth. Vote 2-0*

**c. Town Warrant - Financial**

There was a general discussion on procedural matters. Article 22 was then discussed, the possible purchase of a truck. Manager Fisher summarized the email exchange between Kim Novak from budget committee and himself. Kim wanted the citizens to decide on a new truck and to use the school sale money to cover a portion of the cost. Hiram Weymouth expressed concerns about there not being a plan in place prior to the purchase of a new truck and to wait until we have an elected Road Commissioner. He stated that we need to proceed with caution and prepare a plan. Road Commissioner Brady agreed that the repairs on the current vehicles have been successful so far and we could wait another year and prepare a plan. Todd Brown also agreed that to wait a year and plan properly, increase our reserves and we would be better prepared to bring this forward to our citizens. Manager Fisher agreed to remove the Article from the warrant.

Article 23 was then discussed for Pond Rd. Hiram Weymouth suggested a 2 year approach where year one would be preparation and year two would be the improvements. Hiram Weymouth suggested using the Special Projects funding for the year one site work for Pond Rd, meanwhile we will explore other treatments such a double seal-coating for gravel roads for other gravel roads that could use improvement. There was general agreement to work on Pond Road preparation this year and paving next year. There was a brief discussion on the cost overrun on this year's paving project and how to make that adjustment.

*The Board's consensus is to remove Article 22 on truck purchase for this year and develop a Replacement Plan for the citizens to review and approve before moving forward with new vehicle purchases. Article for Pond Rd. project be modified to a 2 year project. Year one – drainage and base preparation Year two- Asphalt paving .83 miles of roadway that is currently unpaved. Source: Highway Reserve DOT Funds-current balance of \$103,629.00. 2020 State Contribution: \$45,656 Total Available for 2 year project: \$149,285*

- D. **Town Book Dedication** – Manager Fisher recommended the Summerfest organization. *Motion by Hiram Weymouth. Seconded by Todd Brown to dedicate the Annual Report Book to the Summerfest Committee. Vote: 2-0*
- E. **Spirit of America Award** - Manager Fisher made several suggestions and the consensus was to posthumously award this to Brian Steinwand, Planning Commission Chair, Lake Committee, and Gatekeeper. Brian recently passed away and will be missed by all.
- F. **Temporary Part Time Employee = Set Pay Rate**  
*Motion by Todd Brown to set pay for the temporary office employee at \$ 15.62 per hour Seconded by Hiram Weymouth. Vote: 2-0*
- G. **ADA Architectural Evaluation** - *Manager Fisher summarized how an ADA Architectural evaluation would be conducted, the average cost of such an evaluation. There was a general discussion on what will be required. The consensus is to place the article for the citizens to consider.*

## 5. Old Business

### A. Budget Committee Recommendations

Manager Fisher reviewed the budget committee recommendations with the Board.

### Salary Study Results

Manager Fisher requested this matter be tabled.

### B. Maddocks, Amanda & Craig - Mobile Home Foreclosure – 24 Dudley Road – Map/Lot 003-022-ON

Manager Fisher explained Peter Denbow’s negotiation with the property owner and shared Mr. Denbow’s email with the rest of the Board. If Amanda removes the trailer by July 31, 2020 the Board will abate the taxes owed. Both Board members agreed this was the best way forward.

### C. Mechanical Flashing Light

Manager Fisher advised the selectmen that the light requires replacement according to AE Electric Co. The light is very old. Manager Fisher is looking to get a second opinion on the light.

## 6. Committee Reports

### Fire Department

Jamie Cooper reported the new Chief is already making significant progress with meetings held, the SOP under review and new applications for membership. He confirmed there does not appear to be a record of condemnation of the fire station second floor. The Fire Chief will confirm this with the Fire Marshall. There was a general discussion on out of town membership requirements for the Fire Company and Mr. Cooper proposed that the SOP be reviewed every year.

### Manager’s Report

Hauler study was prepared and some basic results provided. Manager Fisher stated that he could do more work on the study. There was a short discussion on curbside versus transfer station costs, logistics, and contracts. Todd Brown motioned to adjourn by Todd Brown, Seconded by Hiram Weymouth. Vote 2-0

Meeting Adjourned at 7:20 p.m.

Respectfully Submitted, Richard Fisher, Town Manager

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Hiram Weymouth, Chairman

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Todd Brown, Vice Chairman