

MINUTES
TOWN OF ST. ALBANS
SPECIAL SELECTMEN'S MEETING
MONDAY, MARCH 4, 2019
6:00 P.M.

Present: Todd Brown, Vice Chairman
Peter Denbow
Hiram Weymouth, Chairman
Rhonda Stark, Town Manager

Flag Salute

1. Action to be taken on the following:
Meeting was called to order by Town Manager, Rhonda Stark, at 6:00 p.m. and she welcomed Peter Denbow to the Board.
 - a. Election of Chairman.
 - *Motion by Peter Denbow to nominate Hiram Weymouth as Chairman, second Todd Brown. Voted 3-0.*
 - b. Election of Vice Chairman.
 - Manager turned the meeting over to Chairman Weymouth.
 - *Motion by Peter Denbow to nominate Todd Brown as Vice Chairman, second Hiram Weymouth. Voted 3-0.*
 - c. Set meeting day and time. (Currently 2nd and 4th Monday of each month at 6:00 p.m.)
 - *Motion by Hiram Weymouth to continue the Regular Selectmen's meeting schedule of the 2nd and 4th Monday of each month at 6:00 p.m., second Todd Brown. Voted 3-0.*
 - d. Policy for Treasurer's Disbursement Warrants for employee wages and benefits and the Disbursement of Funds Policy for accounts payable to be approved and signed.
 - Manager explained the two policies as presented. *Motion by Todd Brown to approve the Treasurer's Disbursement Warrant for employee wages and benefits and appoint Peter Denbow and Hiram Weymouth as the signers for weekly payroll, second Hiram Weymouth. Voted 3-0.*
 - *Motion by Hiram Weymouth to approve the Disbursement of Funds Policy for accounts payable as presented, second Todd Brown. Voted 3-0.*
2. Old Business.
 - a. Discussion and decision to appoint Kimberly Novak to fill the vacant seat for St. Albans RSU 19 School Board Director until the March 2020 Annual Town Meeting. (Must take out nomination papers for the 2020 election to complete the three year term to expire March 2021).
 - *Motion by Hiram Weymouth to appoint Kimberly Novak as a Director for RSU 19 as requested, second Todd Brown. Voted 3-0.*
 - b. Discussion and decision to appoint Larry Novak to fill the vacant seat for St. Albans Budget Committee until the March 2020 Annual Town Meeting. (Must take out nomination papers for the 2020 election to complete the three year term to expire March 2021).
 - *Motion by Hiram Weymouth to appoint Larry Novak to the St Albans Budget Committee as requested, second Todd Brown. Voted 3-0.*

- c. Discussion and review of the first draft of the plans for a new fire station with Fire Chief, Jason Emery and Keith Ewing from Plymouth Engineering.
 - Keith Ewing presented two sets of plans for a new stand alone fire station. There were several people from the public present for this discussion.
 - Option One-5,600 sq. feet. This Option has five 14' bay doors. There are 70% less accidents when the 14' doors are installed. High end estimate for the building comes in at \$240 a square foot or \$1,344,000.
 - Option Two-6,100 sq. feet. This Option has four 14' bay doors. Although there are only four doors rather than five, this building is deeper, because one truck would have to be in the rear of the building, so there is more square footage, which makes the price higher.
 - Seth Snowman said he felt there should be a dollar amount established for what is to be spent and then design the building to fit that amount.
 - Manager said Kevin Bowman had sent her the results from the bids for the Town of Farmingdale's new fire station. It is a 6,400 sq. foot building low bid was \$1,349,176. Manager said the population of Farmingdale is 2,948 vs. St. Albans 2,005 population.
 - Kevin Bowman said he would prefer the town to pay off some of their debt before we borrow more.
 - Jason Emery mentioned framing the back section of the station to make it weather tight and build the offices at a later date after more money is saved.
 - David Weymouth asked the Chief where he sees fire protection services in the next ten years as he knows the difficulty towns have getting volunteers so wonders about spending so much money on a new station.
 - Seth Snowman asked about fire technology and things that we could do to save money. The Chief said the foam system that was installed on the new fire truck says a lot of water and time. He would like to see the town go to that system on another truck in the future.
 - Jason Emery mentioned grant possibilities. Rhonda Stark said she has been in contact with the USDA and they do offer grants. Seth Snowman suggested contacting the USDA to see if they know of any available grant writers.
 - Todd Brown suggested reaching out to businesses to see if they are willing to donate funds towards the project.
 - The Board and the Chief were in agreement that Option One will be the best option for the town. It has less square footage thereby less cost, but is still large enough for the town's needs. Keith Ewing said he will proceed with the plans for Option One.
 - There was no consensus amongst the attendees/observers as to cost or location for the proposed new fire station.
3. New Business.

None.
4. Committee Reports.

None.
5. Staff Items.

None
6. Selectmen's Items.
 - Hiram Weymouth said he recently attended an ITCC Board Meeting. There was a lot of discussion and disagreements.
7. Town Manager's Items.
 - Friday's election brought out 124 voters and Saturday's town meeting 46 voters.

- First Park's budget meeting is scheduled for Thursday, March 28 at 5:00 p.m.
8. Treasurer's Warrants to be reviewed approved and signed for February 26 through March 4, 2019.
- *Warrants were reviewed and signed as presented.*

Meeting adjourned at 7:50 p.m.

Respectfully Submitted,

Rhonda L. Stark
Town Manager

Minutes approved and signed at the Regular Selectmen's Meeting, Monday, March 11, 2019.
