

**MINUTES**  
**TOWN OF ST. ALBANS**  
**REGULAR SELECTMEN'S MEETING**  
**MONDAY, MARCH 11, 2019**  
**6:00 P.M.**

Present: Todd Brown, Vice Chairman  
Peter Denbow  
Hiram Weymouth, Chairman  
Rhonda Stark, Town Manager

**Flag Salute**

1. Approve and sign the minutes of the Regular Selectmen's Meeting Monday, February 25, 2019 and Special Selectmen's Meeting Monday, March 4, 2019.
  - *Motion by Todd Brown to accept the minutes as written, second Hiram Weymouth. Voted 2-0-1 (Peter Denbow abstained).*
2. Craig Costello from Brantner, Thibodeau & Associates will be present to discuss the 2018 audit report and answer any questions.
  - Craig Costello said there were no findings for the town and he gave a clean opinion, the highest we could receive. He said he suggested three areas that could be improved on and he spoke to staff about them. The town is in good financial shape and has a healthy fund balance for a town our size. He reviewed the Balance Sheet Fund Balances compared to the Statement of Revenues, Expenditures and Changes in Fund Balances to show how they tie into each other. He also reviewed the Budget and Actual General Fund account for revenues and expenditures. Town's undesignated fund balance went from \$1,175,843 in 2017 to \$1,304,660 in 2018.
3. Old Business.
  - a. Discussion and decision to appoint Charles Cossar to fill the vacant seat for St. Albans RSU 19 School Board Director until the March 2020 Annual Town Meeting. (Must take out nomination papers for the 2020 election to complete the three year term to expire March 2021).
    - Charles Cossar was present, prior to living in St. Albans he was on the school board as a Corinna Director. *Motion by Todd Brown to appoint Charles Cossar to fill the vacant seat for RSU 19 School Board Director, second Hiram Weymouth. Voted 3-0.*
  - b. Discussion and decision for Kimberly Novak to continue on the St. Albans Budget Committee with a term to expire March 2021, since she is not eligible to serve on the school board.
    - *Motion by Todd Brown to re-appoint Kimberly Novak to her seat on the Budget Committee, second Hiram Weymouth. Voted 3-0.*
  - c. Discussion and decision concerning the offer made by Seth and Nikki Snowman for the sale of their property located on the Hartland Road Map 90, Lot 1 and Map 90, Lot 4. (Map 90, Lot 3, would be donated to the town after purchase of the two lots). (Tabled from previous Selectmen's Meetings).
    - Lengthy discussion on the property owned by Seth and Nikki Snowman on the Hartland Road. Peter Denbow said he does not feel the town is ready financially to purchase any property. Hiram Weymouth said he doesn't feel we currently need a new highway garage or town office. Seth Snowman said there is more than adequate space in his garage to put four fire trucks. He said the town cannot spend \$1.3 million dollars on a new station. He said if

the town is ready at this time to proceed with a fire station, than he is ready to help. He said his original intent was for his garage to be converted to a fire station and that the discussion on converting it to a highway garage muddied the waters. He said there are four storage units that could be used to store extra equipment. He said Keith Ewing has not been inside the buildings, but has viewed them from the outside. He said he has gotten pricing to finish off the storage units. Peter Denbow said we need to offer options to the public for them to have an opinion and offer input. We need to have pros and cons listed out with the different options. Once options are put together we can then hold a meeting to go over them and then hopefully end up with a viable option in the end that fits the town's needs. Seth mentioned the property around the garage should be paved and the bathrooms are not ADA compliant. Further discussion on the conversation that was held with Plymouth Engineering at a previous meeting concerning the cost to have him put together a plan for the Snowman garage. *Motion by Todd Brown to hire Plymouth Engineering to do a plan to retrofit the Snowman garage into a fire station, second Peter Denbow. Voted 3-0.*

4. New Business.

- a. Selectmen to sign the "Road Naming and Numbering Ordinance" which was approved at the annual town meeting March 2, 2019.
  - *Selectmen signed the Ordinance, which was approved at the Annual Town Meeting.*
- b. Discussion and decision to approve the "Order of Municipal Officers Tax Payment Policy" as described in Title 36, Section 906. (approve annually).
  - Manager explained this is an annual policy that needs to be approved in order for the office to accept the oldest property taxes first. *Motion by Todd Brown to approve the Tax Payment Policy as presented, second Hiram Weymouth. Voted 3-0.*
- c. Quit-Claim Deed for tax acquired property to be approved and signed for Kayla R. Kimball, 140 Pond Road, St. Albans. Map 28, Lot 31. (Taxes paid in full March 5, 2019). Manager explained the Board approved accepting payment from Ms. Kimball on her property that the town foreclosed on in November 2018 and she has now paid all three years taxes in full. *Motion by Todd Brown to sign the quit-claim deed as presented, second Hiram Weymouth. Voted 3-0.*

5. Discussion and decision on the following recommended appointments to be made:

- Broadband Committee (Jason Gay, Christina Gee, Rhonda Stark, Vacancy and Selectmen's Rep.)
  - Manager said that Peter has been serving on this committee and Todd was the Selectmen's representative. *Motion by Todd Brown to approve the committee as presented with Peter Denbow as the Selectmen's rep, second Hiram Weymouth. Voted 3-0.* (Manager said there are now two vacancies on the committee, if we stay with the same number of committee members, as we need to replace Peter and Bill McPeck chose not to return to the Board).
- Cemetery Committee (Eleanor Davids; Stacey Desrosiers; Ronnie Finson; Elizabeth Gagnon, Emillie Lemire; Michael Wiers; Rhonda Stark, Selectmen's Rep.)
  - Hiram Weymouth has been the Selectmen's representative. *Motion by Peter Denbow to approve the committee as presented with Hiram Weymouth as the Selectmen's representative, second Todd Brown. Voted 3-0.*
- First Park Representative Tom Short has been the Selectmen's Rep. *Motion by Hiram Weymouth to approve Todd Brown as the Selectmen's representative, second Peter Denbow. Voted 3-0.*

- Irving Tanning Community Center Hiram Weymouth has been the Selectmen's Rep. *Motion by Todd Brown to approve Peter Denbow as the Selectmen's representative, second Hiram Weymouth. Voted 3-0.*
- Mid Maine Solid Waste Hiram Weymouth has been the Selectmen's Rep. *Motion by Todd Brown to approve Hiram Weymouth as the Selectmen's representative, second Peter Denbow. Voted 3-0.*
- Planning Board (Five year term to expire 2024-Robert Davids; James Burns-One year term to expire 2020 and Selectmen's Rep.) Todd Brown has been the Selectmen's Rep. *Motion by Peter Denbow to approve as written with Todd Brown as the Selectmen's representative, second Hiram Weymouth. Voted 3-0.*
- St. Albans Lake Committee (F. Jamie Cooper; Emillie Lemire; Marek Plater; Brian Steinwand; Rhonda Stark; Selectmen's Rep.) Hiram Weymouth has been the Selectmen's Rep. *Motion by Todd Brown to approve the committee as recommended with Hiram Weymouth as the Selectmen's representative, second Peter Denbow. Voted 3-0.*

6. Committee Reports.

- None

7. Staff Items.

- None

8. Selectmen's Items.

- Hiram Weymouth asked if the Manager had received any complaints about ledge on the Ballard Road. Twice he got it in his tires, causing flat tires. She said she has not.

9. Town Manager's Items.

- Read thank you note from Michael Wiers for the "Spirit of America Award" presented to him at Town Meeting.
- Gave each of the Selectmen a copy of the work plan for DOT maintenance for 2019-2021.
- First Park budget meeting Thursday, March 28, 2019 at 5:00 p.m. @ T-Mobile facility in Oakland
- Will be on vacation for the March 25 meeting, Emillie will work the meeting.

10. Treasurer's Warrants to be reviewed approved and signed for March 5 through March 11, 2019.

- Warrants were signed as presented.

Meeting adjourned at 7:36 p.m.

Respectfully Submitted,

Rhonda L. Stark  
Town Manager

Minutes approved and signed at the Regular Selectmen's Meeting Monday, April 8, 2019.

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