

**MINUTES
TOWN OF ST. ALBANS
SPECIAL SELECTMEN'S MEETING
MONDAY, MAY 6, 2019
6:00 P.M.**

Present: Peter Denbow
Hiram Weymouth, Chairman
Rhonda Stark, Town Manager

Absent: Todd Brown, Vice Chairman

Flag Salute

1. Discussion and decision to sign the Special Town Meeting Warrant for Monday, May 20, 2019.
 - a. Manager reviewed the Special Town Meeting Warrant.
 - b. Dennis Smith was present and said the property at 15 Water Street has deeded well rights to his property, Indian Stream Hardware. He said it will be costly for someone if they purchase the property and then have to get everything in order again with their well.
 - c. *Motion by Peter Denbow to accept and sign the Special Town Meeting Warrant as written, second Hiram Weymouth. Voted 2-0.*
2. Review of the "Draft" for the notice of the Special Town Meeting.
 - a. *The Board reviewed the notice to be sent to residents in St. Albans advertising the Special Town Meeting and was pleased with the look.*
3. Review of the "Draft" for the Invitation to Bid on the Elementary School, if the town should approve acceptance of the property at the Special Town Meeting Monday, May 20, 2019.
 - a. Manager reviewed the draft of the Invitation to Bid to sell the elementary school, if the article passes at the Special Town Meeting. They were fine with having the bid proposals returned and opened publicly Monday, June 17 so the Board would have a week to review before placing the award of the bid on the Selectmen's agenda of Monday, June 24. They discussed the amount of the deposit, which must be included with the bid. 10% of the bid amount was discussed and a flat rate of \$5,000 or \$10,000 was discussed. Peter said he preferred a flat dollar amount so that everyone would be on the same page with the deposit, not different amounts. After discussion, it was determined that a flat dollar minimum amount of \$10,000 would be required as the earnest money deposit.
4. Discussion and decision to proclaim the week of May 5 – 11, 2019 as "Municipal Clerks Week".
 - a. *Motion by Peter Denbow to proclaim the week of May 5 – 11, 2019 as Municipal Clerks' Week, second Hiram Weymouth. Voted 2-0.*
5. Old Business.
 - a. *None.*
6. New Business.
 - a. *None.*
7. Committee Reports.

Appeals Board: Met April 29 for their Organization Meeting.

Cemetery: First meeting of the year Friday, May 10 at 7:30 a.m.

Lake Committee: Reached out to Diano Circo from the State last week to let him know the condition of the town landing and sent him some pictures. Heard back from him on Thursday, he said Plymouth Engineering is still working on a final draft of the plan for the project. He is hoping they will be done very soon. He said as soon as he has the plans he'll set up a meeting with me for review. He'd like to get the project out to bid by June, if possible. I am going to try to have a meeting so the Lake Committee can attend, as they were involved with the initial viewing of the area. He said when he was here a couple of weeks ago to look at the area he wasn't able to see the full condition of the ramp, because of the ice/snow, but said he will try to get here in the next week or so to take another look. The highway crew went over last week and put the ramp back into place as much as possible and graded the road the best they could.

MMSW: Saturday, May 11 free disposal day.

8. Staff Items.

a. None.

9. Selectmen's Items.

a. None.

10. Town Manager's Items.

- KVCOG and Siemens Industry, Inc. out of Scarborough met with me April 30 and toured the town hall, highway garage and fire station. They will be coming back to me in a couple of weeks with a report on their suggestions of ways to improve energy efficiency and save money. Their first recommendation is to change our street lights to LED lights. They said that is a quick payback. Since we are still using the fire station they wanted to tour that as well. The meeting and the report are free through KVCOG, if we do any work that would cost, but they would recommend any available efficiency grants to apply for.
- MMA is holding Elected Officials Workshops in Fort Kent, Jay, Belfast and Dover-Foxcroft on different dates this year, if you'd like to attend, please let me know and I will register you.
- An agenda is in each of your boxes for a meeting at the Superintendent's Office Wednesday, May 22 at either 1:00 or 5:00 p.m.
- Regular Selectmen's meeting next Monday night, following Monday night is the Special Town Meeting and then the following Monday, which would be a Regular meeting is Memorial Day.

11. Treasurer's Warrants to be reviewed approved and signed for April 23 through May 6, 2019.

Warrants were reviewed and signed as presented.

Meeting adjourned at 6:43 p.m.

Respectfully Submitted,

Rhonda L. Stark
Town Manager

Minutes approved and signed at the Regular Selectmen's Meeting Monday, May 13, 2019.
