

**MINUTES
TOWN OF ST. ALBANS
REGULAR SELECTMEN'S MEETING
MONDAY, AUGUST 26, 2019
6:00 p.m.**

Present: Todd Brown, Vice Chairman
Peter Denbow
Hiram Weymouth, Chairman
Rhonda Stark, Town Manager

Flag Salute

1. Approve and sign the minutes of the Regular Selectmen's Meeting/Assessor's Meeting Monday, August 12, 2019 and the Special Selectmen's Meeting Monday, August 19, 2019.
 - o *Motion by Peter Denbow to approve the minutes for August 12 and August 19, 2019 as written, second Hiram Weymouth. Voted 2-0.*
2. Public Forum.
 - o Dennis Smith stated he would like to thank the Town Manager for her years of service to the Town of St. Albans.
 - o Todd Smith arrived at 6:03 p.m.
3. Old Business
 - a. Bids to be approved for the following proposals that were opened at the August 12, 2019 Selectmen's Meeting.
 - Lawn Care Maintenance for the 2020 mowing season. (Three year contract).

Two bids received from:

 - 1) Carl Creasy, Oakland, ME-\$13,530 each for years- 2020, 2021, 2022
 - 2) G. A. Tasker, Palmyra, ME-\$5,475/2020; \$5,525/2021 and \$5,575/2022

Motion by Hiram Weymouth to accept the bid from G. A. Tasker as presented, second Peter Denbow. Voted 3-0.

Manager said G. A. Tasker has had the contract for several years.
 - Road Side Mowing for 2020. (Three year contract).

Three bids received from:

 - 1) R & F Construction, Palmyra, ME \$4,840.50 each for years- 2020, 2021, 2022.
 - 2) Aggressive Cuts, LLC, Frederick "Rick" Drew, Hermon, ME \$1,694.17 each for years-2020, 2021,2022
 - 3) Goodall Landscaping, Topsham, ME \$3,711.05 each for years 2020, 2021, 2022.

Motion by Hiram Weymouth to accept the bid from Frederick Drew as presented, second Peter Denbow. Voted 3-0.

Manager said Aggressive Cuts has had the contract for several years.
 - Fuel for the 2019/20 fuel season.

Four bids received from:

 - 1) Dead River Co., Pittsfield, ME \$2.1960 #2 fuel, town owned property; Daily rack + \$.35 #2 fuel town assistance; Daily rack + \$.35 town assistance kerosene.
 - 2) A. E. Robinson Oil Co., Dover-Foxcroft, ME \$2.1090 #2 fuel, town owned property; \$2.2090 #2 fuel, town assistance; \$2.4490 town assistance kerosene.

3) Fabian Oil/Snowman's Oil, St. Albans, ME \$2.099 fixed, #2 fuel town owned property; \$2.099 fixed #2 fuel town assistance; \$2.499 fixed town assistance kerosene.

4) C. N. Brown Energy, So. Paris, ME \$2.289 #2 fuel town owned property; \$2.289 #2 fuel town assistance; \$2.689 town assistance kerosene.

Motion by Peter Denbow to accept the bids from Fabian Oil as presented, second Todd Brown. Voted 3-0.

- Winter sand for the 2019/20 snow plow season.

Two bids received:

- K & F Construction, Pittsfield, ME \$8.25 per cubic yard with trucking.
- Snowman's Construction, St. Albans, ME \$8.45 per cubic yard delivered \$6.00 per cubic yard at pit.

Manager said that K & F's delivery price was .20 cents lower per cubic yard, but he had not given a pit price in his proposal. Manager said both pits are located in Canaan. K & F Construction was present and said he would do \$5.25 per cubic yard at the pit.

Motion by Peter Denbow to accept the bids from K & F Construction for \$8.25 per cubic yard with trucking and \$5.25 per cubic yard at the pit, second Hiram Weymouth. Voted 3-0.

- b. Discussion and decision to extend the offer of employment for a Road Commissioner.

Peter Denbow said he would like to put the question on the November ballot, if possible. Manager said there is a process to shorten the nomination time frame and believes they are still inside the limits. *Motion by Peter Denbow to put the position of Road Commissioner on the November 5 ballot, second Hiram Weymouth. Voted 3-0.*

- c. Approve and sign the new Town Manager's Contract for Richard Fisher and sign appointments as listed to become effective September 3, 2019.

- *The contract for the new Town Manager, Richard Fisher, scheduled to begin work Tuesday, September 3, 2019 was signed as presented and approved at the August 12, 2019 Selectmen's Meeting.*

- d. Request for funds to be withdrawn from the Ball Field Reserve Account to apply towards the cost of the pavilion at the little league field. (Tabled from the August 12, 2019 Selectmen's Meeting).

- Request from the Bowman's for a donation from the Ball Field Reserve Account in the amount of \$1,000. Manager stated the invoices for the materials to build the pavilion totaled \$1,688.23. Bowman's donated \$304.76. Donation from Dana Littlefield also received. *Motion by Peter Denbow to withdraw \$1,000 from the Ball Field Reserve account towards the pavilion at the ball fields, second Todd Brown. Voted 3-0.*

4. New Business.

- a. Discussion and decision to appoint a Fire Department Study Committee.

- Discussion on the need to form a Fire Department Study Committee to determine where the direction of the Fire Department is headed. Manager said this is a good idea. *Motion by Hiram Weymouth to appointment Fred "Jamie" Cooper as the head of the Fire Dept Committee and to recommend Committee Members to the Board, second Peter Denbow. Voted 3-0.*

- b. Tax Collector's Settlement from Town Manager, Rhonda Stark.

- c. Recommitment of property taxes from Tax Collector, Rhonda Stark.

- Manager said she will be doing a tax settlement to prepare for the recommitment of taxes from herself to Richard Fisher as of August 30, 2019. The paperwork will be on the agenda for their September 9, 2019 Board meeting.

5. Committee Items.
 - Planning Board-The Manager stated she had recommended to the new Town Manager that he attend their September board meeting.
6. Staff Items.

Dennis Smith, Devon Laplant and Chuck Crump were present from the Fire Department and they said they feel the Fire Dept. Study Committee is a good idea.
7. Selectmen's Items.

Todd Brown-The Planning Board is nearly done reviewing ordinances.
Hiram Weymouth-Asked if the boat ramp at the town landing is going to be replaced during the state project. Manager said that was in the plan originally discussed. He also said that gravel is needed on the area people use to put their boats in on the Ripley Road on the Little Indian side.
8. Town Manager's Items.
 - The new Manager was here last week for four days. I went over as much as I could with him in that length of time. He met all the town employees, except the Fire Chief, and several citizens as well. He sat Wednesday and Friday at the computer going over the budget on Trio and familiarizing himself with the program. He sat in with me on Thursday with two GA appointments. He went to the bank with me as well.
 - We have the keys and deed to the school. Last Wednesday Rick and I went to the school and gave a tour.
 - Manager stated that Greg Tasker said he will charge \$375 for the first mow at the school due to the length of time between mows the grass is quite long and then \$200 per visit after that. He estimates three mows for remainder of the season. Short discussion on the bids that are due back Friday for the sale of the school and how many times we may have to mow the property. *Motion by Peter Denbow to accept the fee proposal from G. A. Tasker for one mow at this time, second by Hiram Weymouth. Voted 3-0.*
 - I'm picking up the updated tax maps tomorrow at the printers.
 - I've also ordered new street maps and they should be coming soon. I ordered a large one for the wall, a large one to use for Broadband mapping, if needed, and a small one for copies to be made to pass out to citizens.
 - Hartland Road property. The daughter of David King was in on Friday and is checking into having the property cleaned up. The beneficiaries of the estate are her mother, brother and her and she does not want to spend her money to clean it up, if they don't sign off on it. I told her the next step the town will take is the Dangerous Building process and it would be much better and less expensive for them to take it down without going through that process.
 - Update-Curtis property on the Nokomis Road trailer is down and in a pile as of this weekend.
 - Quit-claim deeds to be signed for:
 - Carroll Lane, Map 8, Lot 35, 24 Blackberry Lane, St. Albans
 - Carol Schmidt, Map 8, Lot 24, 25 Blackberry Lane, St. Albans
 - Carol Schmidt, Map 14, Lot 48, 490 Todds Corner Road, St. Albans
 - *Motion by Hiram Weymouth to approve and sign the quit-claim deeds for each property as presented, second Todd Brown. Voted 3-0.*
 - I have not had time to relist the tax acquired property on Blackberry Lane that received no bids, but I left a note for in the Manager's folder with the information.
 - The petitions for the sale of wine on Sunday, off premises, are lacking 45 signatures as of today. They have one more week to gather enough signatures in order for the question to appear on the November ballot. If they gather the signatures it will be on the Selectmen's agenda for September 9 and then the ballots will be prepared.
 - Gary Jordan stopped in today and he said he will be sending you information as to where he is in the process with the town, at this time, concerning the town landing.

- Discussion and decision to appoint Emillie Lemire as the Municipal Agent for the Bureau of Motor Vehicles. Emillie is the only person in the office that has had the training and been certified to hold the position at that time. *Motion by Hiram Weymouth to appoint Emillie Lemire as the Municipal Agent for the Bureau of Motor Vehicle, second Todd Brown. Voted 3-0.*
 - Manager said she has registered the new Manager to attend motor vehicle training in October, Training for Inland Fisheries in September and Municipal Law for Tax Collectors & Treasurer's in October.
 - Paving finally started last Monday and almost immediately the belt on the paver broke. Roundy's could not find a new belt anywhere except across the country. They were told it will arrive tomorrow and then they have to put it on and then hope to start work on Wednesday.
 - Taxes are still coming in at a good pace.
 - Outstanding projects that I hoped would be completed before I left:
 - Town Landing project (state project)
 - Paving project
 - Demolition of the house next door
 - Sale of the elementary school, at least I will find out Friday who is the high bid
9. Treasurer's warrants to be reviewed approved and signed for August 13 through August 26, 2019.
- *Warrants reviewed and signed as presented.*

Meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Rhonda L. Stark
Town Manager

Minutes approved and signed at the Regular Selectmen's Meeting, Monday, September 9, 2019.

