

**MINUTES
TOWN OF ST ALBANS
SPECIAL SELECTMAN'S MEETING
MARCH 30, 2020, 6:00PM**

Present: Hiram Weymouth, Chairman
Todd Brown, Vice Chairman
Peter Denbow, Selectman
Char-lin Williams – Town Clerk
Joyce Weymouth
Brady Snowman – Road Commissioner

Call to Order

Flag Salute

Appoint Chair and Vice-Chair – *Peter Motioned to appoint Hiram Weymouth as Chair and Todd Brown as Vice-Chair, Todd Brown 2nd Vote 3-0 passed*

1. Approve and sign the minutes of the Regular Selectmen's Special Meeting Tuesday, March 16, 2020, regular meetings on Monday, March 9, 2020 and Monday, March 23, 2020. *Todd motioned to approve as submitted, Peter 2nd, Vote 3-0 passed*
2. Old Business.
 - a. COVID 19 Update – I (Char-lin) indicated office hours are working and just published in paper so we need to stay consistent for the community, provide the services we can, and be available to assist citizens on a consistent basis during a time of uncertainty. Rick was looking into working from home to limit contact between staff. It is easier for manager to work from home rather than me. I indicated that it would not be feasible for me to work from home because I need the state printer configuration for motor vehicles and inventory has to be kept secure. I cannot work on vital records, or elections from home due to privacy of the matter. We need to keep citizens information confidential. I presented the information for TRIO module to activate rapid renewal for autos online. We have been offered a 30 to 90-day trial period (they hadn't determined how long they would extend the trial period) before we would be billed us for setup, and maintenance for the first year. Initial cost for the module is \$1300.00 and an annual maintenance fee of \$225. We can choose not to keep the product after trial period and pay nothing during the state of emergency.
 - b. Liquor Option – Accept signatures for Liquor Options for two articles as presented. Approve Public Hearing for said liquor option, dated May 25, 2020 and sign the Warrant (public hearing will have electronic communication option included if needed at that time) *Todd motioned to approve as submitted and sign warrant Peter 2nd, Vote 3-0 passed*
3. New Business
 - a. Discussion and decision on the following recommended appointments to be made: started to discuss options and updated and decided to keep all the same for selectman' rep and all committee members *Todd motioned to accept and keep all nominations as submitted Hiram 2nd, Vote 3-0 passed*
 - Broadband Committee (Jason Gay, Christina Gee, Richard Fisher, Selectmen's Rep. Peter Denbow)

- Cemetery Committee (Eleanor Davids; Stacey Desrosiers; Ronnie Finson; Char-lin Williams, Emillie Lemire; Michael Wiers, Wendell Bubar, Travis Stewart, Richard Fisher, Selectmen Representative Hiram Weymouth)
- First Park - Selectman Representative - Todd Brown
- Irving Tanning Community Center - Selectman Representative - Peter Denbow
- Mid-Main Solid Waste - Selectman Representative - Hiram Weymouth
- Planning Board (re-appoint James Burns and William McPeck for 5-year term to expire 3/2025 Appoint Allen Fisher to fill vacancy to expire 3/2022, Selectman's Representative Todd Brown)
- St. Albans Lake Committee VACANCY, Jamie Cooper; Emillie Lemire; Marek Plater; Richard Fisher; Selectmen's Rep – Hiram Weymouth
- Assessor's Agent – Rob Duplisea – NOT an appointment. Need to verify that contract has been reviewed and renewed – tabled

4. Committee Reports - none

5. Staff Items – Brady Snowman, Road Commissioner. Brady has had complaints on Ballard Rd. not being plowed. He indicated it is hard to plow soft dirt roads this year and it has certainly been a challenge. Covid-19 issue. It has been a challenge to meet restrictions, and keep all personnel safe. Guys each had 16 hours, just with storm. Brady had 32 hours. Brady indicated there is plenty of work to complete to keep us on schedule. Not a large threat of the virus to the road crew since there is one person in a truck at a time and work outside. Brady felt that we should either go to at home and only be on call or go back to 40-hour week because there is plenty of work to be done. Hiram wanted to leave it up to Brady to manage his personnel and hours to ensure that the work load is completed, such as maintenance, roadside work. Do what needs to be done, however, they should be working with at least 2 people at a time to ensure that safety comes first. Peter indicated that Brady should control the situation and work a full 40-hour work week as needed. If a storm on the horizon, let guys leave early to offset if they need to. Keep them from public to ensure safety from the virus.

Todd – suggested if working use gloves, clean tools, wash hands a lot to avoid virus spread, should one or more become infected. *Peter motioned to put Brady in charge of his crew Todd 2nd, Vote 3-0 passed*

6. Selectmen's Items - none

7. Town Manager's Items – covered under COVID-19 update

8. Treasurer's Warrants to be reviewed approved and signed

9. Adjournment – 649pm. *Todd motioned to adjourn, Peter 2nd. Vote 3-0 passed*

Respectfully Submitted,

Char-lin R Williams
Town Clerk

Hiram Weymouth, Chairman

Todd Brown, Vice Chairman

Peter Denbow, Selectman