

**MEETING MINUTES
TOWN OF ST. ALBANS
REGULAR SELECTMEN'S MEETING
MONDAY, MARCH 9, 2020
6:00 p.m.**

Roster: Todd Brown, Vice Chairman
Peter Denbow - absent
Hiram Weymouth, Chairman
Richard Fisher, Town Manager

Chairman Hiram Weymouth Called the Meeting to Order at 6:00 p.m.

The Pledge of Allegiance was recited by all present.

1. *A motion was made by Todd Brown and seconded by Hiram Weymouth to Approve and sign the Minutes of the Selectmen's Meeting Monday of February 24, 2020. All in Favor*
2. *A motion was made by Todd Brown and seconded by Hiram Weymouth to Approve and Sign the Minutes of the Special Selectmen's Meeting, Friday, February 29, 2020. All in Favor.*
3. New Business:
 - a. Sexton Contract – Expires April 2020- Manager Fisher: Our Sexton, Travis Stewart is requesting an increase of approximately \$2,000 over his 2019 contract. Peter Denbow requested his current fees. Manager Fisher read the contents of his current contract, which is 1209 lots at \$9.50 a lot, \$11,485.50 plus \$20.00 per for once per year maintenance of two other cemeteries. Fisher provided a copy of the current contract to each Selectmen. Manager Fisher stated he did not yet have a written proposal from Mr. Stewart. *Motion by Todd Brown to table the Sexton Contract. Seconded by Hiram Weymouth. All in Favor.*
 - b. Request to Remove Property from Tree Growth w/Penalty – Thereau – Map 19, Lot 14A
Manager Fisher: Mr and Mrs. Thereau purchased property in tree growth with the option within one year to either remain in tree growth or remove the property from tree growth and pay the penalty. It has been almost a year and they wish to remove their property from tree growth and pay the penalty of \$1,060.12.

Todd Brown made a motion to accept their request to be removed from tree growth and pay the penalty Seconded by Hiram Weymouth. All in Favor.
4. Old Business.
 - a. Harville, Thomas – Foreclosure of Property - Manager Fisher informed the Board that Mr. Harville has until April 20th to pay his supplemental tax bill or he will lose the property to the Town of St. Albans. At maturation the amount he owes is \$651.31
 - b. King Property- Attorney Michael Wiers has elected not to take the work as he is retiring. He recommends Attorney Lexier with their blessing. The Board agreed with the referral.

5. Committee Reports

Public Works- Chairman Weymouth questioned Road Commissioner Snowman why with Ballard Road being built up it becomes soupy when it is wet. It has been built up and yet still doesn't drain. Road Commissioner couldn't say for certain what has caused it, materials used might be the problem. Chairman Weymouth asked that in his spare time, to sort out the problem and bring back a solution to the Board.

Fire Department – Dennis Smith reported on the improvements at the existing fire hall- the new water heater is in but not yet hooked up. They have installed a number of LED lights and still have a few more light install to complete. They cleaned the inside and got all the trucks outside and washed this past week. They're coming along. The current active roster is at 24 firefighters, many are in training. Dennis Smith and the Board discussed the current status of the SOG which is still under review.

Public Works - Brady Snowman asked about the Board's policy on purchasing a truck this year if we have the funds. There was a discussion on how much additional money is needed and how to use a partially built truck. Brady Snowman explained how this would buy the town time and get a truck on the road a year earlier than if we wait until the next town meeting to make a purchase. There was a discussion on the possible options to raise money buy selling other trucks or purchasing the truck chassis now and the body later.

6. Selectmen's Items

MMSWA – Hiram Weymouth: Mid-Maine has an RFP out for new and used loaders. They are planning to have an emergency meeting to review the estimates, but we don't have a day and time yet.

First Park - Todd Brown: The meeting for First Park has been postponed.

7. Manager's Items

Received a letter from our auditor along with the audit, standard form letter that requires both signatures. We have not yet received our signed copy back.

The auditor had two comments. Comment one was to reduce the amount of spreadsheets being created to show revenues and keep the data closer to TRIO. Too many mistake scan be made through manual extrapolation of numbers. Comment two which we put into action immediately, was that the manager initial each invoice on the warrant.

Allen Fisher would like to be appointed to the Planning Board to complete Brian Steinwand's term.

The Treasurers Report for February is nearly done. There is a discrepancy between TRIO balance at month's end and the bank statements of \$1,340, most of which is interest on CD's which is not placed into TRIO. Manager Fisher is looking into changing that oversight so that TRIO shows all revenues, not partial revenues and partial interest.

Manager Fisher continues: We have completed the roll-over of your CDs into new 5 month CD's gaining 1.65% which is the best rate we can get. There is a new spreadsheet that shows all the CD transactions, account numbers, interest earned per month and to date.

Current Cash Flow _ We have \$250,000 in the general fund that is a constant, we have \$250,000 in a General Fund 5-month CD and we have our operating cash total of \$899,000 in liquidity, less payment of invoices tonight.

Hartland is having their bicentennial and have asked that we donate to their yearbook. When they advertised in ours, they took out a half page ad. We received this request after the Citizen's meeting in March.

There was an incident on the office today where a woman left her purse and in an effort to locate the owner, a staff member looked into the purse and observed what appeared to be illegal drugs. We contacted the State Police and they took the purse into custody today.

Coronavirus- There are no confirmed cases yet in Maine. We are part of a conference call with the head of Maine CDC every Monday at 1 pm. It is very informative and Board members are welcome to attend.

Dennis Smith mentioned that someone is tampering with the Fire Warning sign and to keep a watch on it.

The meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Richard Fisher
Town Manager

Date

Hiram Weymouth, Chairman

Todd Brown, Vice -Chairman