

**Meeting Minutes**  
**TOWN OF ST. ALBANS**  
**REGULAR SELECTMEN'S MEETING**  
**Tuesday, May 26, 2020**  
**6:00 p.m.**

Roster: Todd Brown, Vice Chairman  
Peter Denbow  
Hiram Weymouth, Chairman  
Richard Fisher, Town Manager

**Call Meeting to Order**

**Flag Salute**

**Public Forum**

There was no public comment

1. Approve and sign the Minutes of the Selectmen's Meeting Monday, May 11, 2020

Manager Fisher requested the minutes be tabled as they are still in preparation. *Motion by Peter Denbow to table, Seconded by Todd Brown. All in favor.*

2. Administrative Position/ Road Worker Position

Manager Fisher stated that after careful consideration and after spending the past several months working with Char-Lin as she navigated between two positions as Town Clerk and Acting Administrative Assistant during Emillie Lemire's maternity leave, he was promoting her to Administrative Assistant. There was a short discussion on salary.

Manager Fisher informed the Board that he would be advertising for a town clerk part time and also that the Road Commissioner requested he advertise for a public works employee, a full time position.

Chairman Weymouth asked Manager Fisher about the temporary road worker, Chuck Crump- if he might be a good fit for one of the positions. Manager Fisher replied that Mr. Crump was interested in the Town Clerk position and has indicated he will apply for that position. Manager Fisher expressed thanks for Mr. Crump's work on rescuing the cemetery database.

*Todd Brown made a motion to confirm Char-Lin Williams promotion to Administrative assistant to the Manager at an hourly rate of \$16.50 per hour. Seconded by Peter Denbow. All in Favor.*

3. Covid-19 Update (incorrectly listed on the Agenda as Covid-10)

Manager Fisher requested the Board members review the four page document from the State government on the minimum requirements needed to re-open the town office. He pointed out that even the pens must be sanitized and not shared.

Chairman Weymouth recommended that Manager Fisher use common sense and try to meet the spirit of the guidance documents – that this is the best we can hope for.

Manager Fisher advised the Board that he purchased spit guards for all five desks at a cost of approximately \$365.00 and 200 surgical masks. The office will be arranged to provide for social distancing, customers will be required to sign in for contact tracing purposes, should that ever become necessary. The town is requiring that clients knock before they enter and that the maximum allowable people in the office at any one time cannot exceed 5 persons. The office will be sanitized several times a day in common areas. This includes pens.

#### Tax Lien Research

Manager Fisher stated he is approximately halfway through his research on mortgage lenders and expressed his upset over repeat offenders who wait every year until after the lien is filed to pay their taxes. Some have been liened and discharged over 30 times since they bought their properties.

There was a short discussion on penalizing repeat offenders and Manager Fisher agreed to look into possible options.

#### Treasurer's Interim Report

The Treasurer's Interim Report is attached. The report was discussed between Mr. Fisher and the Board of Selectmen.

#### Road Commissioner Report

Commissioner Snowman advised the Board on their continuing efforts to remove brush from the roadways, concentrating this past week on Grant Road. He reported the U-joint on the 1 ton broke and must be replaced. This is an ongoing problem.

Chairman Weymouth asked for an estimate when all the roadways would be cleared of brush. Commissioner Snowman stated that there is Ripley Rd and other roads in that area that still require their attention.

#### Committee Reports

None

#### Selectmen Reports

Toda Brown reported the Planning Commission had three plans to review- 2 were approved but the planning Board wanted to walk the third one, an RV site proposed by Seth Snowman. One project began their work prior to approval. Seth's project is still under review. Todd Brown pointed out that there are a number of state requirements he will have to meet. Chairman Weymouth expressed concern that this will set a new precedent

Mr. Weymouth stated that the Dump Committee hasn't met yet. The County lowered their estimate from 5.9% to 2.1-2.4% for the budget.

Manager's Report

Manager Fisher received a notice today that Seth Snowman would be blasting at his quarry. After wards Manager Fisher received a complaint from a neighbor and Char-Linn also received a complaint from another neighbor of loud explosion.

Manager Fisher discussed various options suggested by the complainant but Manager Fisher has had experience with this before and many of the ideas do not work in practice.

Manager Fisher received a Froom of Information request from Gary Jordan. He will respond accordingly.

Peter Denbow asked about the school's latest budget proposal. There was a long discussion on the warrant for their public Hearing. Peter Denbow pointed out Article 12 is to allow a transfer of 500,000 dollars of un expended funds into capital reserve.

The Board requested the Manager Fisher prepare a mailer to send out to notify the citizens of St Albans of the upcoming budget hearings for the County and the School District

*Peter Denbow made a motion to send a flyer to the citizens to apprise them of the school and county meetings, the alcohol hearing, and upcoming ordinances. Seconded by Todd Brown. All in Favor.*

The Selectmen signed the Treasurer's warrants.

*Todd Brown made a motion to adjourn, seconded by Peter Denbow. All in Favor,*

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Richard Fisher  
Manager  
Town of St Albans

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Hiram Weymouth, Chair      Peter Denbow      Todd Brown, Vice -Chair

Date: June 7, 2020