

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. You may exclude organization names which indicate race, color, religion, gender, national origin, handicap or other protected status.

1. Employer _____
Telephone _____ Dates Employed _____
Address _____
Job Title _____
Supervisor _____
Reason for leaving _____

2. Employer _____
Telephone _____ Dates Employed _____
Address _____
Job Title _____
Supervisor _____
Reason for leaving _____

3. Employer _____
Telephone _____ Dates Employed _____
Address _____
Job Title _____
Supervisor _____
Reason for leaving _____

If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications

Summarize special skills and qualifications acquired from employment or other experience.

EDUCATION

	Elementary	High	College
School Name			
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4 more
Diploma/Degree			
Describe Course of Study:			
Describe Specialized Training, Apprenticeship, Skills and Extra-Curricular Activities			

Honors Received: State any additional information you feel may be helpful to us in considering your application.

Veteran of the U.S. Military service? Yes No

If Yes, Branch _____

List professional, trade, business or civic activities and offices held.

(You may exclude membership which would reveal sex, race, religion, national origin, age, ancestry, or handicap or other protected status):

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

The applicant understands that neither this document nor any offer of employment from the employer constitute an employment contract unless a specific document to that effect is executed by the employer and employee in writing.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date