



Town of St. Albans

7 Water Street, St. Albans, ME 04971

Telephone: (207) 938-4568

Fax: (207) 938-3413

1. General Summary

The Town of St. Albans is currently accepting proposals to furnish #2 fuel oil and kerosene for the following:

- Town Hall located at 7 Water Street in St. Albans, ME
- Public Works Garage located at 7 Water Street in St. Albans, ME
- Fire Station located at 8 Water Street in St. Albans, ME
- General Assistance Clients residing in the Town of St. Albans

2. Questions About Specifications

Questions about the terms or conditions of the bid specifications should be directed to:

Hayley Lancaster, Town Manager

Town of St. Albans

7 Water Street, St. Albans, ME 04971

Phone: (207) 938-4568 Email: manager@townofstalbans.net

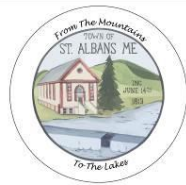
3. Due Date of Sealed Bids

Bids must be received in sealed envelopes with the words **“2024-2025 #2 Fuel Oil and Kerosene Bids”** clearly written on the front. Proposals must be received at the St. Albans Town Office no later than **Thursday, August 8th at 4:00 PM** and will be opened at that time. No bids will be accepted after the date and time they are due.

4. Awarded Bid

The Board of Selectmen for the Town of St. Albans shall consider any and all bids submitted on Monday, August 12th at 6:00 PM. The Board reserves the right to accept or reject any or all bids based on what they deem to be in the best interest of the town.

- Flip Over -



Please supply price for **Town Owned Buildings Per Gallon**

Fuel usage:

- 2023-Present: Town Hall 2,362 gal; Public Works Garage 2,144 gal; Fire Dept. 1,875 gal
 - 2022-2023: Town Hall 2,174 gal; Public Works Garage 2,301 gal; Fire Dept. 1,564 gal
 - 2021-2022: Town Hall 2,605 gal; Public Works Garage 2,228 gal; Fire Dept. 1,753 gal
 - 2020-2021: Town Hall 1,999 gal; Public Works Garage 1,816 gal; Fire Dept. 1,105 gal
- 4 Year Average: Town Hall 2,285; Public Works Garage 2,122; Fire Dept. 1,574

Please supply price for **General Assistance Clients Per Gallon**

Fuel usage:

- 2023-Present: #2 Fuel Oil 0 gal; Kerosene 100 gal
- 2022-2023: #2 Fuel Oil 197 gal; Kerosene 1146 gal
- 2021-2022: #2 Fuel Oil 150 gal; Kerosene 546 gal
- 2020-2021: #2 Fuel Oil 300 gal; Kerosene 330 gal

Bid Amount: _____ **Town Owned Property #2 Fuel Oil Per Gallon**

Bid Amount: _____ **General Assistance Clients #2 Fuel Oil Per Gallon**

Bid Amount: _____ **General Assistance Clients Kerosene Per Gallon**

NO BID MAY BE WITHDRAWN FOR AT LEAST 60 DAYS AFTER RECEIPT OF BIDS, UNLESS RELEASED BY THE OWNER, or by agreement of both parties.

Escalator Clause to allow increase if product cost changes by more than 15% during the term of the agreement. Any and all requests for a change in price under this clause to be submitted in writing to the Town Manager, and will be considered as a proposed addendum to the agreement that must be approved by both parties.

If awarded the bid, I agree to the prices per gallon as specified in the bid proposal indicated above subject to the conditions set forth in this agreement.

Print Name (Company Owner/Authorized Representative)

Phone Number

Signature (Company Owner/Authorized Representative)

Date