

## Meeting Minutes

Regular Selectmen's Meeting

January 10, 2022

Roster: Todd Brown, Chairman  
Hiram Weymouth, Vice Chairman  
Peter Denbow, Selectman  
Richard Fisher, Manager



Todd Brown opened the meeting at 6:00 p.m.

The Pledge of Allegiance was recited by all present.

### Minutes

Peter Denbow motioned to approve the adjusted minutes of December 13, 2021. The motion was seconded by Todd Brown. All in Favor, 2-0 Hiram Weymouth abstained.

Hiram Weymouth motioned to approve the minutes for December 27, 2021. Seconded by Peter Denbow. All in favor, 3-0.

### Assessor Position

Manager Fisher provided the Selectmen with a comparison of the three proposals (attached)

Peter Denbow asked Manager Fisher if Rob Duplisea (RJD) believed he had a separate contract for the quarterly reassessment. Mr. Fisher replied that he asked that question to Mr. Duplisea via email and Rob responded that if they are not awarded the Assessor position, then they will not continue with reassessment- they are both under the same contract.

Motion by Todd Brown, seconded by Hiram Weymouth to appoint Rebecca Adams of North Point Assessing, LLC, 12 Palmer Rd., Newport, ME for the next three (3) years to the position of Town Assessor, as per her contract proposal: Year 1 Rate: \$15,600; Year 2 Rate:16,200; Year 3: \$16,800  
Vote: All in Favor: 3-0

### Fire Department S.O.P. Review

After a short discussion on the changes proposed, Peter Denbow motioned to approve the revised S.O. P., seconded by Hiram Weymouth, All in Favor, 3-0.

### 2022 Budget Review

Manager Fisher reviewed the proposed budget with the Select Board. The Board asked Mr. Fisher to review phone charges for the fire company and for public works. The Board requested that the Selectmen stipend be equally divided at \$2,000 each Selectman.

Motion by Peter Denbow to give the Great Moose Lake Association a donation of \$100.00 under Health and Human Services. Seconded by Todd Brown, All in Favor 3—0.

The Select Board requested Manager Fisher obtain a better estimate for the Pond Road Shoulder project, if possible.

Amended on 1/28/2022

There was a general discussion on capital reserve accounts and sales of equipment and trucks and how to make certain every penny received from is transferred to an appropriate Capital Reserve account. Manager Fisher offered to make changes in the town warrant to require transfers into the Capital Reserve Accounts.

The Budget was tabled pending more changes and receipt of the Town Warrant.

**Treasurer’s Report**

Manager Fisher reported that the December has been reconciled and that the December 31<sup>st</sup> General Ledger balance is a healthier \$250,000 higher than the December 31<sup>st</sup> balance in 2021, confirming that the increased operational revenues has resulted in a much-improved financial condition for the Town.

**2022 Holidays**

After a discussion on holidays that fall on weekends and Federal holidays Peter Denbow motioned for the following Holidays to be observed and the office closed: Martin Luther King Day, Monday, January 17, 2022; President’s Day, Monday February 21, 2022; Patriots Day, Tuesday, April 19<sup>th</sup> 2022, Memorial Day, Monday, May 30<sup>th</sup>; Independence Day, Monday, July 4<sup>th</sup>; Labor Day, Monday, September 5<sup>th</sup>; Columbus Day, Monday, October 10, 2022; Veterans Day, Friday, November 11<sup>th</sup>, Thanksgiving Day, Thursday, November 25<sup>th</sup>, Thanksgiving Friday, November 26<sup>th</sup>; Christmas Day, Monday, December 26, 2022; New Years Day , Friday, December 30<sup>th</sup> (Office Closed to the Public). Seconded by Todd Brown, All in Favor, 3-0

**Fire Department Report**

The Fire Department report is attached.

**Executive Session**

At 6:45 PM Todd Brown Motioned to go into executive session as per 1 MRSA, 405(6)(A) to discuss personnel. Seconded by Peter Denbow, All in Favor, 3-0

At 7:25 Peter Denbow motioned to end the executive session and adjourn the meeting. Seconded by Todd Brown All in Favor, 3-0

Peter Denbow motioned to allow the Manager the authority to determine the raises for the employees, based upon his presentation in executive session for each employee - not to exceed 6.25%, and that the Manager’s salary was to be increased by 6.25%. Seconded by Todd Brown. Vote: 3-0 All in Favor.

The meeting adjourned at 8:30 pm. by unanimous consent

Respectfully Submitted,

Richard Fisher

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Todd Brown, Chairman

\_\_\_\_\_  
Hiram Weymouth, Vice Chairman

\_\_\_\_\_  
Peter Denbow, Selectman

Date: \_\_\_\_\_

Amended on 1/28/2022